



Making the most of everyone.

Code of Conduct Policy

Policy Adopted 17th July 2020

Policy Valid until June 2025

Signed:

(Chair of Governors)

Code of Conduct Policy

We have a duty to safeguard pupils and to protect school personnel by creating a whole school culture that is safe and inclusive. We want to maintain a whole school culture by having in place the principles of respect, understanding rights and responsibilities, fairness, tolerance and understanding for all.

Aims

- To safeguard pupils and to protect school personnel.
- To create and maintain an ethos of mutual respect, openness and fairness.

Procedure

Role of the Governing Body	<ul style="list-style-type: none">• The GB has:<ul style="list-style-type: none">▪ delegated powers and responsibilities to the Headteacher to ensure that all school personnel are aware of the School Code of Conduct for safeguarding children;▪ responsibility for the effective implementation, monitoring and evaluation of this policy
Role of the Headteacher	<ul style="list-style-type: none">• The Headteacher will ensure that all school personnel are aware of:<ul style="list-style-type: none">▪ their responsibilities that are outlined in this policy;▪ other school policies such as Child Protection, Behaviour, Anti-Bullying and Racial Equality
Role of School Personnel & The Code of Conduct	<ul style="list-style-type: none">• School personnel must:<ul style="list-style-type: none">▪ behave professionally and exercise confidentiality;▪ work together to create a school culture that is based on mutual and appropriate respect;▪ not initiate any physical conduct with a child;▪ only exercise physical restraint as a last resort;▪ avoid being in a room alone with a child and with the door shut;▪ speak with a child with the door open or with another adult present;▪ treat other school personnel with respect;▪ treat resources responsibly and if possible reduce, re-use and recycle resources;▪ be aware of the LA's guidelines on handling money;▪ create and maintain a good and open relationship with parents;▪ be trained in Child Protection procedures;▪ create a positive classroom environment where all children are

	<p>respected and valued;</p> <ul style="list-style-type: none"> ▪ be aware of how to record and report concerns about another member of staff; ▪ take care of their physical and mental well-being by maintaining a healthy work-life balance; ▪ be aware of counselling and support systems in school and through the LA
Monitoring the Effectiveness of the Policy	<ul style="list-style-type: none"> • Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.